



RE: Whole School Attendance

September 2022

Dear Parent/Carer

The link between attendance, attainment, and the progress of students in school is beyond doubt. We, at school, know that full attendance is the largest contributing factor of any student's achievement. A single day's absence means at least two days' loss of progress.

1. Less than 95% attendance will lead to some underachievement as a result of two weeks absence.
2. Less than 90% attendance will lead to severe underachievement

This year the DfE have changed the legislation in regards to attendance and punctuality. From September the closing of registration has changed from 10.30am to 9.20am. Any student who arrives after 9.20am will be marked with a code U (late after the closing of the register) and therefore marked as absent for the morning session. As a result of this change punctuality matters, now more than ever. Any student who is regularly late to school will see this reflected in their attendance record. As an example:

A student who arrives to school at 9.30 every day within a week will be recorded as U for each morning sessions and therefore have a recorded attendance of 50%.

Therefore, it is of the utmost importance that students are rarely absent but also never late.

I am so grateful for the ongoing support from all our families in all matters concerning whole school attendance. I know that we will all work together this term to ensure whole school attendance is something that we can all be proud of.

Regards

Mrs M Smith
Deputy Headteacher

Miss B Dearing
Pastoral Attendance Lead